

ST. CATHARINES PUBLIC LIBRARY

CARD LIMIT BY BORROWER TYPE

CHILD'S CARD (0-11 YEARS)	TEEN CARD (12-17 YEARS)	ADULT CARD (18+ YEARS)	TEMPORARY CARD
25 items	50 items	50 items	5 items
<u>Exclusions:</u> <i>DVDs and Video Games</i>	<u>Exclusions:</u> <i>Restricted DVDs</i>	<u>No Exclusions</u>	<u>No Exclusions</u>

LOAN PERIOD & ITEM LIMITS

ITEM TYPE	LOAN PERIOD	ITEM LIMIT	RENEWALS (MAXIMUM <u>5 RENEWALS</u> , IF NOT REQUESTED)
DVDs – Adult	7 Days	10 (Includes Express Collection)	7 Days
DVDs – Children's	7 Days	10 (Includes Express Collection)	7 Days
Video Games	7 Days	2	7 Days
New CDs	7 Days	10	7 Days
CDs (Adult & Children's)	21 Days	10	7 Days
Audiobooks	21 Days	NONE	7 Days
New Fiction Books	7 Days	NONE	7 Days
Fiction & Non-Fiction Books	21 Days	NONE	7 Days
Magazines – Adult & Teen	7 Days	NONE	7 Days
Magazines – Children's	21 Days	NONE	7 Days
Paperbacks	21 Days	NONE	7 Days
Express Collection	3 Days	Included in DVDs – Adult (10) & Children's (10) limit	NONE

1. **DVDs** with 10 or more requests will decrease to a 4-Day Loan Period (from 7-Days)
2. **Fiction & Non-Fiction Books** with 12 or more requests will decrease to a 7-Day Loan Period (from 21-Days)
3. **New CDs & New Fiction Books** are considered "New" for the first 4 months (labelled with 7-Day loan sticker)
4. Requests cannot be placed on the **Express Collection**

RENEWALS

To renew material, call our 24/7 Automated Telephone and Message Service at **905-687-4832** from your touch-tone phone or visit our catalogue at: <http://search.stcatharines.library.on.ca/>

FINE POLICY

Item Type	TEEN, ADULT & TEMPORARY CARD		CHILD'S CARD	
	Fine per Item, per Day	Maximum Fines per Item	Fine per Item, per Day	Maximum Fines per Item
DVDs	\$1.00	\$10.00	Cannot borrow on Child's card	
Video Games	\$1.00	\$10.00	Cannot borrow on Child's card	
New CDs & CDs	\$0.25	\$10.00	\$0.10	\$10.00
Audiobooks	\$0.25	\$10.00	\$0.10	\$10.00
New Fiction Books	\$0.50	\$10.00	\$0.25	\$10.00
Fiction & Non-Fiction Books	\$0.25	\$10.00	\$0.10	\$10.00
Magazines	\$0.25	\$6.00	\$0.10	\$6.00
Paperbacks	\$0.25	\$6.00	\$0.10	\$6.00
Express Collection	\$1.00	\$10.00	Cannot borrow on Child's card	

PLEASE RESPOND TO ALL OVERDUE & FINES NOTICES.
Unpaid accounts of \$10 or more are forwarded to a Collection Agency
and a \$10.00 + HST Fee is added to the account.

Sign up for Email Due Date Reminders and Avoid Fines

- Patrons who have registered to receive hold and overdue notifications via email can now opt in to receive courtesy email due date reminders 3 days before items are due.
- To sign up, visit the Circulation Desk at any branch or call to let us know your email address.
- Due Date reminders are sent as a courtesy and patrons are responsible for monitoring due dates on materials via check-out slip, online patron account, or calling their local branch.
- Call 905-688-6103, ext. 210 for more information or to sign up.

MISCELLANEOUS FEES

MEMBERSHIPS	Live/Work/Study/Own Property in St. Catharines.....Free Non-Resident Membership (Annual).....\$75.00
REPLACEMENT LIBRARY CARDS	Teen (12-17) & Adult (18+).....\$4.00 Child (0-11).....\$2.00
DAMAGED OR LOST FEES	Damaged/Lost Item.....Full Replacement Cost Damaged/Lost AV Case.....\$3.00 Damaged/Lost Barcode or Security Tag.....\$1.00
OTHER	Collection Agency Fee.....\$10.00 + HST