



St. Catharines Public Library Board

Meeting Minutes

Thursday, March 16, 2023, 6:00 pm
Mills Room, Central Library & Microsoft Teams

Present:	J. Coles (Chair) H. Findlay	L. McDonald F. Sheikh
Regrets:	V. De Luca K. Dilorio S. Dimick (Vice-Chair)	Councillor J. Lindal Councillor G. Miller
Staff:	D. Bott N. Bryans (Recording Secretary)	K. Smith Curtis K. Su (Secretary)

The Chair called the meeting to order at 6:03 pm. However, without sufficient members for quorum the Regular Board Meeting could not occur. Instead, the Board members present agreed to discuss the items on the proposed March Agenda without motions or decisions. The meeting was recorded.

1. Adoption of Agenda

1.1 Additions/Deletions to Agenda

None

1.2 Adoption of Agenda

No adoption

2. Chair's Remarks

The Chair read a message from Vince De Luca, an outgoing Board member. He thanked his Board colleagues for providing him with a great experience over the past four years. He expressed his appreciation for Ken & Karen for their professionalism and

expertise; Nancy & Dave for their kindness and cooperation; and the rest of SCPL staff for making SCPL a first class library system.

The Chair commented on the CBC News post of March 17, 2023, *Public Library won't display this artist's images critical of Ford, Trump in women's rights exhibition*. Aurora Public Library refused to exhibit posted photographs to avoid partisan politics, but lawyer calls move breach of freedom of expression. She commented that the issue highlights the importance of policies for these situations.

The Chair thanked the outgoing Board members for their time, efforts, and work on the 2019-2022 Board.

3. Declarations of Interest

None

4. Adoption of Minutes

4.1 Regular Meeting – February 16, 2023

No adoption

5. Monthly Updates

5.1 St. Catharines City Council

None

5.2 OLS Update – J. Coles

Janice reported that the next Board Assembly meeting is April 20, 2023, from 4 to 6 pm and she will attend as the Board's representative. She reminded members that OLS has many online training opportunities on their website.

5.3 CEO Update – K. Su

The CEO updated the Board about the following:

- Board nominating committee met on Mar 2, 2023, recommendations and evaluations to City on Monday March 6, 2023, City will send email to successful candidates cc Ken after April 20, 2023 Council meeting, planning orientation and tours at the Library
- The Board received a letter from the City (in Correspondence) outlining Asset Management Planning requirements. Ken explained about the lack of information for this issue and that there may be a financial commitment that was not anticipated. Ken will keep the Board updated.

5.4 Department Update – Port Plus Preview – D. Bott, Manager, Innovation, Collections & Technology

Dave Bott presented an online visual introduction of the Port Plus project scheduled to launch April 3, 2023, with an Open House from 9 am to 12 noon.

6. Consent Reports

6.1 Correspondence

- 6.2 CEO Report – K. Su
- 6.3 Department Reports – February 2023
 - 6.3(a) Customer Service – J. Spera
 - 6.3(b) Facilities and Health & Safety – K. Smith Curtis
 - 6.3(c) Innovation, Collections, & Technology – D. Bott
 - 6.3(d) Programming & Promotions – R. Di Marcantonio
- 6.4 Quarterly Progress Update on 2023 Work Plan (Q1) – K. Su

7. Discussion Reports

- 7.1 Policy (P-17) Volunteer – L. Dobson/K. Su
The Board received revised Policy (P-17) Volunteer. The Board members present recommended some grammatical amendments. The Board to review the policy at the April Board Meeting.
- 7.2 Policy (G-15) Procurement – K. Smith Curtis
The Board received amended Policy (G-15) Procurement. The Board members present recommended some grammatical amendments. The Board to review the policy at the April Board Meeting.

8. In-Camera Session

- 8.1 In-Camera Agenda
 - 8.1(a) Additions/Deletions to In-Camera Agenda
None
 - 8.1(b) Adoption of In-Camera Agenda
No adoption
- 8.2 Motion to Move In-Camera
None
- 8.3 Adoption of In-Camera Minutes
 - 8.3(a) In-Camera Session – February 16, 2023
No adoption
- 8.4 In-Camera Consent Reports
 - 8.4(a) Staffing (March Update) – L. Dobson
The Board received the Staffing (March Update) report.
- 8.5 In-Camera Discussion Reports
None
- 8.6 Return to Open Session
None

9. Motion(s) Arising From In-Camera Session

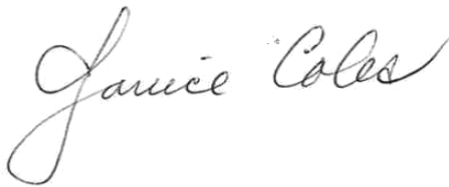
None

10. Motion to Adjourn

The Meeting adjourned at 7:08 pm.

11. Next Meeting / Upcoming Events

- Port Plus Open House – Monday, April 3, 2023 from 9:00 am to 12 noon, Port Dalhousie Library Branch, 23 Brock Street, St. Catharines
- Volunteer Appreciation Event – Thursday, April 20, 2023 from 4:30 to 6:00 pm, Mills Room, Central Library
- Board Meeting – Thursday, April 20, 2023 at 6:00 pm, Mills Room, Central Library & Microsoft Teams
- 2023 OnBoarding Training – April 22, 2023 at 9:00 am, Meridian Community Centre, Fonthill



Chair



Secretary