

ST. CATHARINES PUBLIC LIBRARY BOARD

54 Church Street, St. Catharines, Ontario L2R 7K2

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The St. Catharines Public Library Board is committed to providing all the citizens of St. Catharines with the highest level of library services, materials, and facilities within the resources available to meet their informational, educational, and recreational needs.

REGULAR MEETING

Thursday, September 19, 2019, 6:00 pm
Board Room

AGENDA

1. Adoption of Agenda

1.1 Additions/Deletions to the Agenda

1.2 Adoption of the Agenda

Motion

2. Chair's Remarks

2.1 Declare Conflict of Interest

Presentation 6:00 pm – Overlap Associates, Inc. Presentation of Draft Strategic Plan

Motion

3. Consent Agenda (attachments)

Motion

3.1 Regular Meeting Minutes

3.1(a) June 20, 2019

Approve

3.1(b) August 28, 2019

Approve

3.2 Correspondence

Receive

3.3 Chief Executive Officer's Report – K. Su

Receive

3.4 Health and Safety Report – K. Smith Curtis

Receive

3.5 Branch Reports – June, July, & August 2019

Receive

3.6 Facilities Report – K. Smith Curtis

Receive

3.7 Finance – as at June 30, July 31, & August 31, 2019

Approve

3.7(a) Statement of Operating Accounts

3.7(b) Endowment and Trust Fund Statement

3.7(c) Report on Short-Term Investments

4. Business Arising

4.1 Payroll and Scheduling Transition – Update – K. Su (draft July 5, attachment)

Receive

4.2 Security Issues – K. Smith Curtis (attachment)

Receive

5. Reports

5.1 St. Catharines City Council

5.2 SOLS

6. New Business

- 6.1 Summer Programs Report – A. McKenzie (attachment) *Receive*
- 6.2 Central Library Building Condition Assessment– K. Smith Curtis (attachment) *Receive*
- 6.3 CULC – Accessing E-Content – K. Su/J. Dunn (attachment) *Motion*
- 6.4 Appreciation Event & Christmas Party – K. Su (attachment) *Motion*
- 6.5 Business for Next Meeting
- 6.6 Informational Materials (attachments) *Receive*

7. In-Camera Meeting

- 7.1 Motion to Move In-Camera *Motion*
- 7.2 Adoption of In-Camera Agenda (attachment) *Receive*
 - 7.2(a) Additions/Deletions to In-Camera Agenda
 - 7.2(b) Adoption of In-Camera Agenda *Motion*
- 7.3 In-Camera Minutes (attachment) *Receive*
 - 7.3(a) In-Camera Meeting – June 20, 2019 *Motion*
- 7.4 Business Arising
 - 7.4(a) Exempt Staff Terms of Employment – K. Su (attachment) *Motion*
- 7.5 In-Camera Correspondence *Receive*
- 7.6 New Business
 - 7.6(a) Legal Matter – K. Smith Curtis (draft July 29, attachment) *Receive*
 - 7.6(b) Requests for Reinstatement – K. Smith Curtis (verbal) *Motion*
 - 7.6(c) Proposed 2020 Operating Budget – K. Smith Curtis (attachment) *Motion*
- 7.7 Return to Open Session *Motion*

8. Business Arising From In-Camera Session

- 9. **Motion to Adjourn** *Motion*

10. Date and Time of Next Meeting / Upcoming Events

- Genealogy Fair – Saturday, October 5, 2019
- Next Board Meeting – Thursday, October 17, 2019 at 6:00 pm, in the Board Room
- Presentation to Budget Standing Committee – Monday, October 28, 2019 at 4:00 pm