

ST. CATHARINES PUBLIC LIBRARY BOARD

54 Church Street, St. Catharines, Ontario L2R 7K2
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The St. Catharines Public Library provides spaces, resources, and experiences for all citizens to learn, grow and connect.

MINUTES OF THE REGULAR MEETING

Thursday, October 17, 2019
Board Room

<u>Present:</u>	V. De Luca	L. McDonald (Chair)
	H. Findlay	R. Unrau
	Councillor L. Littleton	F. Sheikh
<u>Regrets:</u>	K. Tribble	Councillor B. Williamson
	S. Tromanhauser (Vice-Chair)	
<u>Staff:</u>	D. Andrusko	K. Smith Curtis
	D. Bott	J. Spera
	N. Bryans (Recording Secretary)	K. Su (Secretary)

The Regular Meeting of the St. Catharines Public Library Board was held on Thursday, October 17, 2019 at the Central Library. The Chair called the Regular Meeting to order at 6:00 pm.

1. Adoption of Agenda

1.1 Additions/Deletions to the Agenda

Add Item 6.8 Public Libraries Room Rental – K. Su (verbal)

1.2 Adoption of the Agenda

MOTION: 2019-86 THAT the Library Board adopt the Agenda as amended.
MOVED BY: Councillor L. Littleton
SECONDED BY: R. Unrau
MOTION CARRIED.

2. Chair's Remarks

2.1 Declare Conflict of Interest None

L. McDonald reported on his Board activities for the past month which included calls to the CEO. He praised the recent Brock Talks program he attended about the Weimer Republic.

3. Consent Agenda (attachments)

3.1 Regular Meeting Minutes – September 19, 2019	<i>Approve</i>
3.2 Correspondence	<i>Receive</i>
3.3 Chief Executive Officer's Report – K. Su	<i>Receive</i>
3.4 Health and Safety Report – K. Smith Curtis	<i>Receive</i>
3.5 Branch Reports – September 2019	<i>Receive</i>
3.6 Facilities Report – K. Smith Curtis	<i>Receive</i>

- 3.7 Finance – as at September 30, 2019
3.7(a) Statement of Operating Accounts
3.7(b) Endowment and Trust Fund Statement
3.7(c) Report on Short-Term Investments

MOTION: 2019-87 THAT the Consent Agenda items be approved as circulated.
MOVED BY: R. Unrau
SECONDED BY: F. Sheikh
MOTION CARRIED.

4. Business Arising

- 4.1 Reciprocal Borrowing Update – K. Su
K. Su updated the Board about reciprocal borrowing and outlined a proposal to develop a Reciprocal Borrowing Agreement to allow patrons from other Libraries that sign the Agreement to borrow physical items from the St. Catharines Public Library. Discussion ensued. The staff recommendation was not accepted; no Motion was made.

5. Reports

- 5.1 St. Catharines City Council
Councillor L. Littleton reported that the City is working on the 2020 budget and Council has endorsed the letter of support for CULC's e-content campaign for public libraries.
- 5.2 SOLS
No report.

6. New Business

- 6.1 Board Package Content Discussion – K. Su
K. Su reported that staff received comments from Board members expressing concern that the Reports provided to the Board contained more operational information than what was needed at the Board's governance level. Discussion ensued. The Board delegated authority to staff to restructure the information they provide to the Board.
- 6.2 Board Meeting Dates 2020 – K. Su
The Board received a written report. Discussion ensued. It was decided to begin Board meetings at 5:30 pm in the New Year.
- 6.3 Library Closures 2020 – K. Su
The Board received a written report.
- 6.4 How Do We Compare - 2018 – K. Su/D. Bott
The Board received a written report. Discussion ensued about marketing the Library.
- 6.5 Rules of Conduct Policy – K. Smith Curtis
The Board received a written report and a proposed Policy. Discussion ensued.

MOTION: 2019-88 THAT the Board rescind Policy G7 – Problem Patrons and approve proposed Policy G7 – Rules of Conduct including the revised Rules of Conduct.
MOVED BY: F. Sheikh
SECONDED BY: R. Unrau
MOTION CARRIED.

6.6 Business for Next Meeting
None

6.7 Informational Materials
Informational materials were included in the Board package.

6.8 Public Libraries Room Rental – K. Su
K. Su updated the Board about a room rental issue at the Toronto Public Library. Discussion ensued. The St. Catharines Public Library Board supports freedom of speech and endorses CULC's letter supporting TPL about their room rentals.

7. In-Camera Business

7.1 Motion to Move In-Camera

MOTION: 2019-89 THAT the meeting move In-Camera.

MOVED BY: F. Sheikh

SECONDED BY: R. Unrau

MOTION CARRIED.

The meeting moved In-Camera at 7:05 pm.

7.2 Adoption of In-Camera Agenda

7.2(a) Additions/Deletions to In-Camera Agenda
None

7.2(b) Adoption of In-Camera Agenda

MOTION: 2019-90 THAT the In-Camera Agenda be adopted.

MOVED BY: F. Sheikh

SECONDED BY: H. Findlay

MOTION CARRIED.

7.3 In-Camera Minutes

7.3(a) In-Camera Meeting, September 19, 2019

MOTION: 2019-91 THAT the Minutes of the In-Camera Meeting of September 19, 2019 be approved, a copy having been received by each Trustee

MOVED BY: F. Sheikh

SECONDED BY: R. Unrau

MOTION CARRIED.

7.4 Business Arising

7.4(a) Legal Matter – K. Smith Curtis
K. Smith Curtis updated the Board about a legal matter.

7.4(b) Amended Proposed 2020 Operating Budget – K. Smith Curtis
K. Smith Curtis updated the Board about the amended budget.

MOTION: 2019-92 THAT the Board approve the amended Proposed 2020 Operating Budget of \$6,184,585.

MOVED BY: F. Sheikh

SECONDED BY: V. De Luca

MOTION CARRIED.

7.5 Correspondence
None

7.6 New Business
None

7.7 Return to Open Session

MOTION: 2019-93 THAT the meeting return to Open Session.
MOVED BY: F. Sheikh
SECONDED BY: V. De Luca
MOTION CARRIED.
The meeting returned to Open Session at 7:17 pm.

8. Business Arising from In-Camera Session
None


9. Motion to Adjourn

MOTION: 2019-94 THAT the meeting be adjourned.
MOVED BY: F. Sheikh
SECONDED BY: R. Unrau
MOTION CARRIED.

The meeting adjourned at 7:17 pm.

10. Dates and Times of Next Meeting / Upcoming Events

Presentation to Council – Monday, October 21, 2019 at 5:30 pm
Multilingual Collection Launch – Tuesday, October 22, 2019 at 11:00 am, Central Library
Fresh Ink Awards – Thursday, October 24, 2019 at 7:00 pm in the Mills Room
Presentation to Budget Standing Committee – Monday October 28, 2019 at 4:00 pm
Next Board Meeting – Thursday, November 21, 2019 at 6:00 pm in the Board Room



Chair



Secretary