

ST. CATHARINES PUBLIC LIBRARY BOARD

54 Church Street, St. Catharines, Ontario L2R 7K2
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The St. Catharines Public Library provides spaces, resources, and experiences for all citizens to learn, grow and connect.

MINUTES OF THE REGULAR MEETING

Thursday, November 21, 2019
Board Room

<u>Present:</u>	V. De Luca	F. Sheikh
	H. Findlay	S. Tromanhauser (Vice-Chair)
	Councillor L. Littleton	K. Tribble
	L. McDonald (Chair)	Councillor B. Williamson
<u>Regrets:</u>	R. Unrau	
<u>Staff:</u>	D. Bott	K. Smith Curtis
	N. Bryans (Recording Secretary)	J. Spera
		K. Su (Secretary)

The Regular Meeting of the St. Catharines Public Library Board was held on Thursday, November 21, 2019 at the Central Library. The Chair called the Regular Meeting to order at 6:00 pm.

1. Adoption of Agenda

1.1 Additions/Deletions to the Agenda

Add Item 6.5 Coldest Night of the Year – S. Tromanhauser (verbal)
Add Item 6.6 Canada Summer Games 2021 – S. Tromanhauser (verbal)
Add Item 6.7 Ontario Service Modernization Funding Program – K. Su (verbal)
Add Item 6.8 Bill 132 – K. Su (verbal)

1.2 Adoption of the Agenda

MOTION: 2019-95 THAT the Library Board adopt the Agenda as amended.
MOVED BY: Councillor L. Littleton
SECONDED BY: K. Tribble
MOTION CARRIED.

2. Chair's Report

L. McDonald reported on his attendance at the Library's events as noted in the October Minutes. He praised staff for providing excellent programs.

3. Declarations of Interest

None

4. Adoption of Minutes

4.1 Regular Meeting – October 17, 2019

The minutes were adopted with the correction in Item 2.1 of the spelling of *Weimar*.

MOTION: 2019-96 THAT the corrected Minutes of October 17, 2019 be adopted.
MOVED BY: F. Sheikh
SECONDED BY: H. Findlay
MOTION CARRIED.

5. Consent Reports

- 5.1 Correspondence
- 5.2 Chief Executive Officer's Report – K. Su
- 5.3 Department Reports and Statistics – October 2019
- 5.4 Board Package Agenda and Content Changes

MOTION: 2019-97 THAT the Consent Reports be received as circulated.
MOVED BY: S. Tromanhauser
SECONDED BY: F. Sheikh
MOTION CARRIED.

6. Discussion Reports

6.1 St. Catharines City Council

Councillor L. Littleton reported that the City's Budget Standing Committee is ready to bring the 2020 operational budget to Council. The Canada Summer Games have been approved for St. Catharines in 2021.

6.2 SOLS – K Tribble

K. Tribble reviewed several points from her written report. She encouraged Board members and staff to attend the next SOLS meeting in April 2020.

6.3 Occupational Health and Safety Policy – K. Smith Curtis

K. Smith Curtis outlined her written report recommending updates to the Occupational Health and Safety Policy. Discussion ensued. Staff will develop a schedule for the Board to review Library Policies.

MOTION: 2019-98 THAT the Board approve amended Policy G13 – Occupational Health and Safety including the updated Terms of Reference.

MOVED BY: S. Tromanhauser
SECONDED BY: Councillor L. Littleton
MOTION CARRIED.

6.4 2020 Action Plan – K. Su

The Board received a written report. Discussion ensued. The Board offered suggestions to improve the Action Plan. K. Su will revise the Action Plan for the January Board meeting.

6.5 Coldest Night of the Year – S. Tromanhauser

S. Tromanhauser reported that the *Coldest Night of the Year*, a family-friendly walk that raises money for charities serving hungry, homeless, and hurting people in our community, is scheduled for Saturday, February 22, 2020. She suggested that it might be an opportunity for the Library to develop the partnership with Start Me Up Niagara.

6.6 Canada Summer Games 2021 – S. Tromanhauser

S. Tromanhauser reported that the Canada Summer Games may be an opportunity to work with Brock University Librarian Mark Robinson. Discussion ensued.

6.7 Ontario Service Modernization Funding Program – K. Su

K. Su reported that he was approached by CEO's from Niagara Area Libraries with regard to the Service Modernization Funding Program announced by the Provincial Government. They want to work together to review and improve their Library services. Discussion ensued. Councillor L. Littleton will investigate with the City.

6.8 Bill 132 – K. Su

K. Su updated the Board about the Ontario Government Bill 132, Better for People, Smarter for Business Act, 2019. Schedule 13 addresses the Ministry of Heritage, Sport, Tourism and Culture Industries and includes the following proposed changes to the Public Libraries Act:

- Currently, under subsection 10 (1) of the Public Libraries Act, a person must be a Canadian citizen to qualify to be appointed as a member of a public library board. The section is amended to provide that a person who is a permanent resident of Canada may also qualify to be appointed as a member of a board.
- Currently, subsection 16 (1) of the Act requires public library boards to hold regular meetings once a month for at least 10 months each year. The subsection is re-enacted to require boards to hold a minimum of four regular meetings in each year.

Discussion ensued. Board members supported the proposed changes, in principle, but were cautious about reducing the required number of Board meetings in a year.

7. In-Camera Session

7.1 Motion to Move In-Camera

MOTION: 2019-99 THAT the meeting move In-Camera.
MOVED BY: S. Tromanhauser
SECONDED BY: H. Findlay
MOTION CARRIED.

The meeting moved In-Camera at 7:15 pm.

7.2 Adoption of In-Camera Agenda

7.2(a) Additions/Deletions to In-Camera Agenda
None

7.2(b) Adoption of In-Camera Agenda

MOTION: 2019-100 THAT the In-Camera Agenda be adopted.
MOVED BY: S. Tromanhauser
SECONDED BY: Councillor L. Littleton
MOTION CARRIED.

7.3 Adoption of In-Camera Minutes

7.3(a) In-Camera Meeting, October 17, 2019

MOTION: 2019-101 THAT the Minutes of the In-Camera Meeting of October 17, 2019 be approved, a copy having been received by each Trustee
MOVED BY: H. Findlay
SECONDED BY: F. Sheikh
MOTION CARRIED.

7.4 In-Camera Consent Reports

7.4(a) Correspondence
None

7.4(b) Donation – K. Smith Curtis
The Board received a written report about a donation.

7.4(c) Legal Matter – K. Smith Curtis
The Board received a written report about a legal matter.

MOTION: 2019-102 THAT the In-Camera Consent Reports be received as circulated.

MOVED BY: H. Findlay

SECONDED BY: F. Sheikh

MOTION CARRIED.

7.5 In-Camera Discussion Reports

None

7.6 Return to Open Session

MOTION: 2019-103 THAT the meeting return to Open Session.

MOVED BY: Councillor L. Littleton

SECONDED BY: K. Tribble

MOTION CARRIED.

The meeting returned to Open Session at 7:30 pm.

8. Motion(s) Arising From In-Camera Session

None

9. Motion to Adjourn

MOTION: 2019-104 THAT the meeting be adjourned.

MOVED BY: Councillor L. Littleton

SECONDED BY: S. Tromanhauser

MOTION CARRIED.

The meeting adjourned at 7:30 pm.

10. Next Meeting / Upcoming Events

Board Meeting – Thursday, December 12, 2019 at 6:00 pm in the Board Room
(at the Call of the Chair)

Inaugural Board Meeting – Thursday, January 23, 2020 at 5:30 pm in the Board Room


Chair


Secretary