



St. Catharines Public Library Board

Regular Meeting Minutes

Thursday, April 16, 2026, 6:00 pm
Mills Room, Central Library & Microsoft Teams

Present:	P. Clausi J. Coles (Chair) K. Diiorio S. Dimick (Vice-Chair)	L. Littleton N. Olmstead G. Riihimaki
Regrets:	Councillor J. Lindal	Councillor G. Miller
Staff:	D. Bott (left at 6:40pm) L. DiDonato (left at 7:00pm) M. Haanstra (left at 6:40pm) L. Jenter (Recording Secretary) (left at 7:00pm)	H. Jones (left at 6:40pm) A. Maciukas (left at 7:00pm) S. Mannella (left at 6:40pm) K. Su (Secretary) (left at 7:00pm, returned at 7:33pm)

Chair calls Regular Meeting to order at 6:02pm.

Gail Riihimaki reads the following SCPL Land Acknowledgment:

The land on which the Board meets today is the traditional territory of the Haudenosaunee and Anishinaabe peoples, many of whom continue to live and work here today. This territory is covered by the Upper Canada Treaties and is within the land protected by the Dish with One Spoon Wampum agreement. Today this gathering place is home to many First Nations, Metis, and Inuit Peoples. Acknowledging this is a reminder that our great standard of living is directly related to the resources and friendship of Indigenous people.

1. Adoption of Agenda

1.1 Additions/Deletions to Agenda

Pull Item 6.3(c) Short- Term Investment Statement at March 31, 2026 for discussion. Item originally listed as 7.1 was deferred and renumbered as 7.2.

1.2 Adoption of Agenda

MOTION: 2026-39

THAT the Agenda be adopted as amended.

MOVED BY:

N. Olmstead

SECONDED BY:

K. Diiorio

MOTION CARRIED.

2. Chair's Remarks & Declarations of Interest

The Chair thanked staff for organizing the volunteer appreciation event and noted the event is an opportunity to meet and engage with SCPL volunteers. There were no Declarations of Interest.

3. Presentation

- 3.1 Audited Financial Statements, December 31, 2025 Motion
Jodie Nesbitt, CPA, CA, Senior Manager, Audit, KPMG LLP

The Board received a presentation of the audited financial statements from KPMG. The Board discussed the final adjustment for employee future benefits, determining to defer approval to the May meeting.

MOTION: 2026-40 THAT the Board receive the presentation and request Staff bring forward the audited financial statements to the May Board Meeting.

MOVED BY: G. Riihimaki

SECONDED BY: L. Littleton

MOTION CARRIED.

4. Adoption of Minutes (attachment)

- 4.1 Regular Meeting – March 19, 2026

MOTION: 2026-41 THAT the Regular Meeting Minutes of March 19, 2026 be adopted.

MOVED BY: P. Clausi

SECONDED BY: N. Olmstead

MOTION CARRIED.

5. Monthly Updates (verbal)

- 5.1 St. Catharines City Council
None

- 5.2 OLS Update – J. Coles
The Chair shared information about an upcoming OLS meeting.

- 5.3 CEO Update – K. Su
The CEO updated the Board about the following:
- **Budget Planning** – Staff met with City of St. Catharines to discuss the capital budget. The Library will present the operational budget in November.

- **Community Needs Assessment** – Nordicity have arranged a focus group meeting for the Board on April 29 and for management on April 23. Interview questions will be sent to Board Members unable to attend the meeting.
- **Municipal Buy Ontario Procurement Directive** – Province has introduced the directive to prioritize Ontario and Canadian made goods and services. Staff will monitor the impact on the Central Renovation project.

5.4 March Break Programming – Melissa Broere, Programming & Outreach Librarian, and Jen Dell, CSA

The Board received a presentation from Staff on March Break programming. Staff reported a 33% increase in attendance compared to the previous year and outlined plans to further expand programming in the coming year.

6. Consent Agenda

- 6.1 CEO Report – K. Su
- 6.2 Department Reports – March 2026
 - 6.2 (a) Customer Service – M. Haanstra & J. Spera
 - 6.2 (b) Innovation, Collections, and Technology – D. Bott
 - 6.2 (c) Programming & Promotions – H. Jones
 - 6.2 (d) Health & Safety – L. DiDonato
 - 6.2 (e) ILS Migration – D. Bott
- 6.3 Financial Reports – L. DiDonato
 - 6.3 (a) 2026 Financial Results and Forecast at March 31, 2026
 - 6.3 (b) Endowment & Trust Fund Statement at March 31, 2026
 - 6.3 (c) Short- Term Investment Statement at March 31, 2026
- 6.4 December 31, 2025 Financial Statement Reconciliation

MOTION: 2026-42 THAT the Consent Agenda be received as circulated except for Item 6.3(c) pulled for discussion.

MOVED BY: K. Diiorio

SECONDED BY: G. Riihimaki

MOTION CARRIED.

7. Discussion Reports

- 7.1 Short-Term Investment Statement at March 31, 2026
Staff confirmed that the Canada Trust Company and TD Bank Short Term Investment Maturity dates are December 2026 not 2025.
- 7.2 Updates to the Use of Corporate Resources for Election Purposes Policy - K. Su

The Board received the updated Policy (G-19) Use of Corporate Resources for Election Purposes, aligned with the City of St. Catharines. The Board requested clarification regarding the use of rental spaces for election-related purposes.

MOTION: 2026-43 THAT the Board approve the adoption of the updates to the City's Use of Corporate Resources for Election Purposes Policy.
MOVED BY: L. Littleton
SECONDED BY: P. Clausi
MOTION CARRIED.

8. In-Camera Session

8.1 In-Camera Agenda

8.1 (a) Additions/Deletions to In-Camera Agenda
Pull Item 8.4(a) Staffing Update for discussion. Items originally listed as 8.4(a), 8.4(b) were deferred and renumbered as 8.4(b), 8.4(c).

8.1 (b) Adoption of In-Camera Agenda

MOTION: 2026-44 THAT the In-Camera Agenda be adopted as amended.
MOVED BY: P. Clausi
SECONDED BY: S. Dimick
MOTION CARRIED.

D. Bott, M. Haanstra, H. Jones and S. Mannella left the meeting at 6:40pm

8.2 Motion to Move In-Camera

MOTION: 2026-45 THAT the Regular Meeting move to In-Camera Session to discuss planning and personal matters.
MOVED BY: L. Littleton
SECONDED BY: G. Riihimaki
MOTION CARRIED.

The meeting moved to In-Camera Session at 6:41pm.

L. DiDonato, L. Jenter, A. Maciukas and K. Su left the meeting at 7:00pm

8.6 Return to Open Session

MOTION: 2026-47 THAT the In-Camera Session return to Open Session.
MOVED BY: S. Dimick
SECONDED BY: K. Diorio
MOTION CARRIED.

The Meeting returned to Open Session at 7:18pm.

9 Motion(s) Arising From In-Camera Session

MOTION: 2026-48 THAT the Board Chair proceed as directed during the closed session, and the Board receive the information presented during the closed session.
MOVED BY: G. Riihimaki
SECONDED BY: N. Olmstead
MOTION CARRIED.

P. Clausi requested that an Other Business item be added. The Board discussed what has happened regarding the closure of the safe injection site, noting that the March 23 delegation to Council presented its position.

K. Su returned to the meeting at 7:33pm.

10. Motion to Adjourn

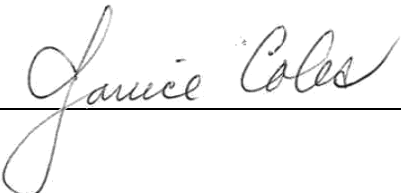
MOTION: 2026-49 THAT the Regular Meeting be adjourned.
MOVED BY: L. Littleton
SECONDED BY: N/A
MOTION CARRIED.

Meeting adjourned at 7:35pm.

11. Next Meeting / Upcoming Events

Board Meeting – Thursday, May 21, 2026 at 6:00 pm, Mills Room, Central Library & Microsoft Teams

OneRead, OneSTC: Terry Fallis & The Marionette – Thursday, June 11, 2026 at 6:30pm, Lockview Lounge, St. Catharines Museum & Welland Canal Centre (Registration required)

Chair 

Secretary 