

ST. CATHARINES PUBLIC LIBRARY BOARD

54 Church Street, St. Catharines, Ontario L2R 7K2
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The St. Catharines Public Library provides spaces, resources, and experiences for all citizens to learn, grow and connect.

MINUTES OF THE REGULAR MEETING

Thursday, February 20, 2020
Board Room

| | | |
|-----------------|--|---|
| <u>Present:</u> | H. Findlay (Chair) Councillor L. Littleton L. McDonald F. Sheikh (Vice-Chair) | K. Tribble S. Tromanhauser Councillor B. Williamson |
| <u>Regrets:</u> | V. De Luca | |
| <u>Staff:</u> | D. Andrusko D. Bott N. Bryans (Recording Secretary) A. McKenzie | K. Smith Curtis J. Spera K. Su (Secretary) |

The Regular Meeting of the St. Catharines Public Library Board was held on Thursday, February 20 2020 at the Central Library; the Chair called the Meeting to order at 5:40 pm.

1. Adoption of Agenda

1.1 Additions/Deletions to the Agenda

Add Item 6.5 Coldest Night of the Year – S. Tromanhauser
Add Item 6.6 OLA Super Conference – L. McDonald

1.2 Adoption of the Agenda

MOTION: 2020-13 THAT the Agenda be adopted as amended.
MOVED BY: L. McDonald
SECONDED BY: F. Sheikh
MOTION CARRIED.

2. Chair's Report

H. Findlay reported on attending the 2020 OLA Super Conference in January.

3. Declarations of Interest

None

4. Adoption of Minutes

4.1 Inaugural Meeting – January 23, 2020

MOTION: 2020-14 THAT the Inaugural Minutes of January 23, 2020 be adopted.
MOVED BY: Councillor B. Williamson
SECONDED BY: F. Sheikh
MOTION CARRIED.

4.2 Regular Meeting – January 23, 2020

MOTION: 2020-15 THAT the Regular Minutes of January 23, 2020 be adopted.
MOVED BY: F. Sheikh
SECONDED BY: Councillor L. Littleton
MOTION CARRIED.

5. Consent Reports

5.1 Correspondence

The Board requested Item 5.1 Correspondence be removed from the Consent Reports and moved to Item 6.7 in the Discussion Reports.

5.2 Chief Executive Officer's Report – K. Su

5.3 Department Reports and Statistics – January 2020

5.4 Central Library Infrastructure Space Plan – K. Smith Curtis

5.5 Strategic Plan Review – K. Su

MOTION: 2020-16 THAT the Consent Reports be received as circulated, except for
Item 5.1 Correspondence brought forward for discussion.
MOVED BY: S. Tromanhauser
SECONDED BY: L. McDonald
MOTION CARRIED.

6. Discussion Reports

6.1 St. Catharines City Council

Councillor B. Williamson reported that City Council will be adding the clean-up of the former General Motors site to future Agendas. The City is dealing with the on-going work of graffiti clean-up. In the City's 2020 Operating Budget, \$350,000 was designated for a pilot project for a City team to tackle needle pick-up and clean-up of City parks and public spaces and to perform outreach to those experiencing homelessness and addictions. Discussion ensued.

6.2 SOLS Report

None

6.3 Gifts in Kind Policy Revision – K. Su

K. Su outlined his written report recommending updates to the Gifts in Kind Policy. Discussion ensued.

MOTION: 2020-17 THAT the Board approve the revised Gifts in Kind Policy (F03).
MOVED BY: S. Tromanhauser
SECONDED BY: F. Sheikh
MOTION CARRIED.

6.4 Collection Management Policy Revision – K. Su

K. Su outlined his written report recommending updates to the Collection Management Policy. Discussion ensued.

MOTION: 2020-18 THAT the Board approve the revised Collection Management
Policy (G04).
MOVED BY: S. Tromanhauser
SECONDED BY: K. Tribble
MOTION CARRIED.

- 6.5 Coldest Night of the Year – S. Tromanhauser
S. Tromanhauser reported that the *Coldest Night of the Year*, a family-friendly walk that raises money for charities serving hungry, homeless, and hurting people in our community, is scheduled for this Saturday, February 22, 2020. She is looking forward to the Library's Team participating and she encouraged members to make a donation.
- 6.6 OLA Super Conference – L. McDonald
L. McDonald reported on attending the 2020 OLA Super Conference in January.
- 6.7 Correspondence – K. Su
The Chair inquired about a patrons Comment and Suggestion Form about a lack of available parking at Central Library. The City is responsible for the parking garage under the Library and nearby City parking lots. Both Councillors L. Littleton and B. Williamson commented that the City conducted a downtown parking survey and a public meeting is scheduled for March 5, 2020, 5-7 pm to present the findings.

7. In-Camera Session

7.1 Motion to Move In-Camera

MOTION: 2020-19 THAT the Regular Meeting move In-Camera.
MOVED BY: K. Tribble
SECONDED BY: F. Sheikh
MOTION CARRIED.

The Regular Meeting moved In-Camera at 6:30 pm.

7.2 Adoption of In-Camera Agenda

7.2(a) Additions/Deletions to In-Camera Agenda
None

7.2(b) Adoption of In-Camera Agenda

MOTION: 2020-20 THAT the In-Camera Agenda be adopted.
MOVED BY: F. Sheikh
SECONDED BY: K. Tribble
MOTION CARRIED.

7.3 Adoption of In-Camera Minutes

7.3(a) In-Camera Session – January 23, 2020

MOTION: 2020-21 THAT the In-Camera Minutes of January 23, 2020 be adopted.
MOVED BY: L. McDonald
SECONDED BY: Councillor L. Littleton
MOTION CARRIED.

7.4 In-Camera Consent Reports

7.4(a) Correspondence

In-Camera Correspondence received as at February 14, 2020.

7.4(b) Collective Agreement Negotiation – K. Su

The Board received information regarding negotiations with CUPE Local 2220.

7.5 In-Camera Discussion Reports

7.5(a) Donation – K. Su

K. Su updated the Board about a potential donation.

7.5(b) Board Applications – K. Su

Board received information regarding Board Applications and direction was given to staff to recommend the successful candidate to City Council to be appointed to the St. Catharines Public Library Board.

7.6 Return to Open Session

MOTION: 2020-24 THAT the In-Camera Session return to Open Session.

MOVED BY: Councillor B. Williamson

SECONDED BY: L. McDonald

MOTION CARRIED.

The In-Camera Session returned to Open Session at 7:48 pm.

8. Motion(s) Arising From In-Camera Session

MOTION: 2020-22 THAT the In-Camera Consent Reports be received as circulated.

MOVED BY: Councillor L. Littleton

SECONDED BY: F. Sheikh

MOTION CARRIED.

MOTION: 2020-23 THAT the Board approve In-Camera Item 7.5(b) Board Applications.

MOVED BY: S. Tromanhauser

SECONDED BY: K. Tribble

MOTION CARRIED.

9. Motion to Adjourn

MOTION: 2020-25 THAT the Regular Meeting be adjourned.

MOVED BY: L. McDonald

SECONDED BY: S. Tromanhauser

MOTION CARRIED.

The Regular Meeting adjourned at 7:48 pm.

10. Next Meeting / Upcoming Events

Board Meeting – Thursday, March 26, 2020 at 5:30 pm in the Board Room



Chair



Secretary